



## 2024 Silly Boat Regatta Vendor Application

The Nanaimo Child Development Centre invites you to participate in our annual fund-raising event, the NCDC **Silly Boat Regatta**, which will give you the opportunity to increase public awareness of your products/services with individuals, parents and children in the community.

Silly Boat is one of the largest annual events of its kind in Nanaimo. In previous years, up to 10,000 spectators and participants attended the event. The event will take place Sunday, July 21, 2024. We hope you will join us to make this year's Silly Boat Regatta the best one yet! Visit our website at [www.sillyboat.com](http://www.sillyboat.com).

### VENDOR CLASSIFICATIONS

#### **FOOD VENDOR - \$400.00 (upon approval)**

**Defined as a business that is selling food/beverage.**

Included: One space or vendor truck for food sale purposes – must have a tent/cart/booth and provide to the Nanaimo Child Development Centre prior to the event the following:

- Copy of business license
- Copy of up to date insurance
- Copy of Food Safe certificate

**\*Table & Chairs available (must be requested - we can order for you at cost – see below. Note: we do provide a seating area next to the food vendors)**

#### **PAVILION BOOTH— No fee as long as interactive activity is provided (excepting cost of tent, table and chairs if required).**

A pavilion booth is for a business/service group that provides either a product or service that is applicable to children and families, providing an interactive activity (ie. games, crafts, etc.) for children on-site. They may hand out coupons, business information or discounts as they perform these fun, family oriented activities. **Pavilion booths cannot sell any goods at the event.**

Included: Tent Space in allotments of 10 x 10 – **(Tent rentals through Triple T at cost - \$125 each)**

**\*Table & Chairs available at cost (Chairs: \$1.75 ea. Tables: \$10.00 ea.)**

**Participation in the Silly Boat Regatta is not confirmed until the Registration Form has been completed, reviewed and accepted by the Silly Boat Organizing Committee.**

### REGISTRATION FORM

**Event Day** Sunday, July 21<sup>st</sup>, vendors must have vehicles in place before 8am – event finishes at 3pm

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Vendor Type (please check applicable type): **Food Vendor** \_\_\_ **Pavilion Booth** \_\_\_

Food Vendors: \$400.00

Tables: (extra charge of \$10.00 each) \_\_\_\_\_

Chairs: (extra charge of \$1.75 each) \_\_\_\_\_

**Total Cost:** \$\_\_\_\_\_ (You can pay via credit card or make cheque payable to the Nanaimo Child Development Centre)

**VENDOR TERMS AND CONDITIONS:**

All vendors realize that:

- They must have a staffed booth/cart/activity open for the entire event. Failure to comply may result in future exclusion from the event;
- Food vendors must arrive at 7am to be in place (do not need to be open till 10am) prior to the Silly Boat teams entering the park at 8am and remain open fifteen minutes after closing;
- All Pavilion booths are responsible for supplying their own volunteers and supplies to the expected 500+ children the day of the event;
- ALL VENDORS must have a tent/booth/cart and if they don't have one, they are responsible for renting one. The size of the tent must be confirmed with the Silly Boat organizing committee.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**There is limited space for Food Vendors Please call early to reserve space at the event: (250) 753-0251 EXT. 227 or email your completed form to michelle@nanaimocdc.com**

All documentation & payment are due NO LATER THAN June 30, 2024 to the

NANAIMO CHILD DEVELOPMENT CENTRE OFFICE at:

1135 NELSON ST., NANAIMO, BC, V9S 2K4

Phone: 250-753-0251 Ext. 227

Fax: (250) 753-5614