

Silly Boat Regatta - 2018 Vendor Application

The Nanaimo Child Development Centre invites you to participate in our 34th Annual fund-raising event, the NCDC **Silly Boat Regatta**, which will give you the opportunity to increase public awareness of your products/services with parents and children in the community.

The Silly Boat Regatta is one of the largest annual events of its kind in Nanaimo. Silly Boat sees approximately 10,000 spectators and participants at the event. We anticipate we will continue to grow to respond to community involvement. The event will take place Sunday, July 15, 2018 and is shaping up to be the biggest and best to date and we're hoping you will be part of its success. Visit our website at www.sillyboat.com.

VENDOR CLASSIFICATIONS

Vendor 1 **FOOD VENDOR - \$300.00 (upon approval)**
Defined as a business that is selling food/beverage.
Included: One space or vendor truck for food sale purposes – must have a tent/cart/booth and provide to the Nanaimo Child Development Centre prior to the event the following:

- Copy of business license
- Copy of up to date insurance
- Copy of Food Safe certificate

***Table & Chairs available (must be requested - we can order for you at cost – see below)**

Vendor 2 **PAVILION VENDOR – NO CHARGE (upon approval)**
Defined as a business/service group that provides either a product or service that is applicable to children and families. And provide these services on site for no charge (i.e. arts & crafts, face painting, eco friendly products & games). They may hand out coupons, business information or discounts as they perform these fun, family oriented activities.
However, you cannot sell and goods at the event.
Included: Tent Space in allotments of 10 x 10 – **(we can order tents for you at cost - \$125 each)**
***Table & Chairs available at cost (Chairs: \$1.25 ea. Tables: \$9.00 ea.)**

Participation in the Silly Boat Regatta is not confirmed until the Registration Form has been completed, reviewed and accepted by the Silly Boat Organizing Committee.

REGISTRATION FORM

Event Day Sunday, July 15th, vendors must have vehicles in place before 8am – event finishes at 3pm

Company Name: _____ Contact Name: _____

Mailing Address: _____ City: _____ Postal Code: _____

Phone: _____ Fax: _____ Email: _____

Vendor Type: **Vendor 1** (Food Vendor) _____ **Vendor 2** (Service Vendor) _____

Food Vendors: \$300.00 _____

Tables: (extra charge of \$9.00 each) _____

Chairs: (extra charge of \$1.25 each) _____

Total Cost: \$ _____ *Please make cheque payable to The Nanaimo Child Development Centre.*

VENDOR TERMS AND CONDITIONS:

All vendors realize that:

- They must have a staffed booth/cart/activity open for the entire event. Failure to comply may result in future exclusion from the event;
- Food vendors must arrive at 7am to be in place (do not need to be open till 10am) prior to the Silly Boat teams entering the park at 8am and remain open fifteen minutes after closing;
- All Pavilion vendors are responsible for supplying their own volunteers and supplies to the expected 500+ children the day of the event;
- ALL VENDORS must have a tent/booth/cart and if they don't have one, they are responsible for renting one. The size of the tent must be confirmed with the Silly Boat organizing committee.

Signature: _____

Date: _____

**There is limited space for Food Vendors Please call early to reserve space at the event:
(250) 753-0251 EXT. 265 or email your completed form to tracy@nanaimocdc.com**

All documentation & payment are due NO LATER THAN July 2, 2018 to the

NANAIMO CHILD DEVELOPMENT CENTRE OFFICE at:

1135 NELSON ST., NANAIMO, BC, V9S 2K4

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FOR MORE DETAILS ON ALL OF THE GREAT THINGS THAT WILL
BE HAPPENING AT THIS YEARS SILLY BOAT REGATTA,

VISIT OUR WEBSITE AT:

www.sillyboat.com